

ELISA AMANDA SEPÚLVEDA

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EDUCATION

- Cornell University** Ithaca, NY **MBA & MILR** December 2010
- Johnson School of Business: **MBA**
 - New York State School of Industrial and Labor Relations: **MILR**
- Bryn Mawr College** Bryn Mawr, PA **BA** May 2008
- Major: Growth and Structure of Cities Minor: Spanish/Latin American Studies
 - Courses: Mathematics, Economics, Statistics, Sociology, Urban Development, Spanish, Public Health
 - Major GPA: 3.61 Cumulative GPA: 3.33
- Bulter University** Valparaíso, Chile **PCUV** Universidad Católica Spring 2007
- Courses: Written and Oral Spanish, Latin American Economics
 - GPA: 3.49
- University of San Diego** Guadalajara, México **ITESO** Universidad Jesuita Summer 2006
- Courses: Advanced Spanish Grammar and Syntax, Mexican Muralism
 - GPA: 4.0
- Florida International University** Miami Summer 2005
- Course Work: General Chemistry I & II
 - GPA: 3.3

WORK EXPERIENCE

- Human Resources Policy Association** Washington, DC January – July 2008
- Intern*
- Researched and drafted legislative history for Americans with Disabilities Amendments Act
 - Maintained approximately 50 current and new accounts through actively communicating with members of the Fortune 200
 - Engaged in the launch of the Center on Executive Compensation through research
- Bryn Mawr College Conferences and Events** Bryn Mawr, PA Summer 2006
- General Assistant*
- Supported and staffed organization, administration and execution of campus-wide events for summer programs 2006
 - Served as a resource and focal point for event and logistics problem solving
- Philly Fellows Nonprofit Organization** Philadelphia, PA Spring and Summer 2006
- Intern, Greater Philadelphia Student Association (GSPA)*
- Assisted in writing grants and reviewing applications for Philly Fellows interns
 - Actively participated in round table planning sessions with other nonprofits and corporations
 - Facilitated experience sharing and collection of feedback with other GSPA interns program

LEADERSHIP EXPERIENCE

- VP of Trek* Strategic HR Leadership & Organizational Effectiveness (SHRLOE) 2008
- Member* Women's Management Council Johnson School of Business 2008
- Member* Forté Foundation 2008
- Mentor* Hispanic College Fund 2008
- Executive Board* Extreme Keys Vocal Group, Bryn Mawr College 2004-2008
- Mentor* Office of International Affairs, Bryn Mawr College 2005-2008

LANGUAGE & COMPUTER SKILLS

- Language
 - Fluent: English, Spanish Basic: French, Portuguese
- Computer:
 - Microsoft Office: Excel, Office, Powerpoint, Outlook